



## Terms and Conditions of Payment

Students that sign the AIM enrolment form and seek entry to a particular course at AIM enter into a contract with AIM which requires the student/parent/guardian (in the case of student under the age of 18) to adhere to the following terms of conditions:

- AIM charges tuition fees for a tertiary course on a semester basis – 3 semesters per year – e.g. the total course fee for a Bachelor course will spread out over 6 semesters over 2 years.
- Aim High School fees are payable in three instalments (refer below)
- International Students are required to prove that they will have the funds available to pay for the total tuition fees for their chosen course.
- Domestic tertiary students can either choose to pay upfront or use the Government Fee-Help option if they are eligible. For more information on Fee-Help please visit <http://www.goingtouni.gov.au/Main/FeesLoansAndScholarships/Postgraduate/FullFeesAndFEE-HELP/Default.htm>
- All payments must be made in Australian dollars
- Payments can be made via:
  - Cheque
  - Credit card (AIM accepts all major credit cards)
  - Direct deposit
  - Bank transferDirect deposits /bank transfers should be made into AIM's account:

**The National Bank of Australia (NAB)**

**BSB: 082 167**

**Account No: 864 443 650**

**Account Name: The Australian Institute of Music**

**Bank address: 10 Century Circuit, Northwest Business Park  
Baulkham Hills NSW 2153**

*Please note that the name of the student should clearly appear on the transfer/deposit to enable AIM to identify the payments made.*

*We require you to email, fax or present a copy of the bank deposit advice to AIM's Student Services to alert us to the fact that payment has been made and we are able to issue a Confirmation of Enrolment for visa purposes.*

- International students: Tuition fees are due and payable four (4) weeks prior to the commencement of the course. If enrolling within 4 weeks of commencement of the course, they are payable immediately.
- Domestic tertiary students who are paying their fees upfront are required to pay their tuition fee not later than 2 weeks after receipt of the AIM tax invoice.
- Domestic secondary students' fees are due and payable prior to commencement of term one, for the second and third instalments within 14 days of the date of issue of the AIM tax invoice.
- Upon payment of the tuition fee the student has secured a place in his/her chosen course of study.
- If a student/parent/guardian fails to make the required tuition payments, AIM reserves the right to terminate the existing contract. Aim may, at its discretion, request students not to attend classes until such time all outstanding fees are paid
- No Refund will be provided if an AIM High School student withdraws or defers his/her studies after the first date of teaching. Only in special circumstances will AIM refund monies, such as illness or misadventure. Such requests must be supported by documentary evidence.
- Please refer to AIM refund policy for local and international tertiary students.
- In the event that AIM cancels a course for which a student has applied, a full refund will be issued to the student.
- AIM will refund tuition fees if an international student's visa application is not approved. Aim has to be notified within 28 days if the visa application has been unsuccessful.

*This agreement does not remove a student's right to take further action under Australia's consumer protection laws. In addition AIM's dispute resolution processes do not circumscribe (restrict or limit) a student's right to pursue other legal remedies.*