

NOTES:

This form is to be used to request Recognition for Prior Learning for units of study completed at another educational institution.

Please complete this form and attach any relevant documentation for assessment and submit to AIM Student Services. The application will be considered by the next scheduled Discipline and Appeals Committee.

Your requests **MUST** be accompanied by relevant **certified academic transcripts and course outline/s**.

Applications must be received by Student Services not later than 10 days before the commencement of a semester.

APPLICATION FOR RECOGNITION FOR PRIOR LEARNING (RPL)



Date

STUDENT DETAILS

Surname

Given Name

Telephone H: M:

Student ID

Course Name

Major

I wish to apply for RPL for the following:

Unit _____ Teacher _____

Semester and year _____

Basis on which RPL should be granted: _____

Supporting documentation that has to be submitted with application:
(Curriculum – unit outline of previous studies or academic transcript/result sheet)

(See student handbook for more details in our website: www.aim.edu.au)

Student signature _____

Date _____

Head of Department signature _____

Office of the Registrar signature _____

Date _____

Administrative Use

Received by _____

D&A Date _____ Time _____

Approval: Yes _____ No _____

Paradigm Update _____

Student advised _____