Application for Recognition of Prior Experience (RPE)

This form is to be used to request Recognition of Prior Experience (RPE) for units of study where a student can provide evidence and proof that he/she has gained (e.g. Industry Experience).

RPE is a written statement in which you address specific criteria. It allows you to show how you will use the knowledge, skills, abilities and personal qualities you have gained through life experience to succeed in you studies at the institute.

Please complete this form and attach any relevant documentation for assessment and submit to AIM Student Services. The application will be considered by the next scheduled Discipline and Appeals Committee.

Applications must be received by Student Services no later than 10 days before the commencement of a semester.

STUDENT DETAILS		
Surname:	Given Name:	Date:
Student ID:	Telephone: (H)	(M)
Course Name:	Major:	

I wish to apply for RPE for the following:

Unit:	Teacher:
Semester:	Year:
Basis on which RPE should be granted:	
Supporting documentation that has to be submitted with application:	
(for more details see Student Handbook or our website: www.aim.edu.au	

Student Signature:	Date
Head of Department Signature:	Date
Office of the Registrar Signature:	Date

Administrative Use:		
Received By:	D&A Date:	Time:
Approval: ☐ Yes ☐ No	Paradigm Update:	Student Advised:

Version: **27 May 2010**